

TOWN OF GRANBY
Granby Library Board Meeting
March 12, 2012
held at Granby Public Library

Call to order: A quorum was present and the meeting was called to order at 7:00 p.m.

Members present: Chairman Lynn Lochhead, Jennifer Pizzanello, Robert Donna, Carol Bressor, Richard Lydon, and Judy Goff. Shawn Ball arrived at 7:05 p.m.

Excused: J. Guarco and P. Jones

Staff: Kelly Marszycki

Visitor: Bruce and Bobbie Sullivan

Minutes

The Board reviewed the meeting minutes of February 13, 2012.

ON A MOTION by R. Donna, seconded by R. Lydon, the Board voted (4-0-2) to approve the minutes of the meeting of February 13, 2012 as presented. J. Goff and R. Lydon abstained from voting.

Public Comment

None.

Jean-Luc Godard, Belmeade Signs, came to the meeting and showed a sample size of the proposed sign for Cossitt Library. He recommends two posts to hold the sign, with brackets (similar to the "Welcome to Granby" signs). There was discussion regarding the dimensions of the sign and how the sign, posts, and hanging hours sign all need to be in proportion to each other so the total sign looks nice. The lettering for the hours sign was also discussed. The letters on the present sign measure 1 ¼" in height. The size could be made a little bigger. Where the sign should be placed was also reviewed. Either set it where the sign is now or set it on the north side of the building. The different options of mounting the sign were reviewed, with the majority liking the two-post option. The town and the Friends of Cossitt Library have offered help with the cost of the two-post mounting.

ON A MOTION by J. Pizzanello, seconded by J. Goff, the Board voted unanimously (7-0-0) to order the double posts to hold the sign, with bracketed mounting for a 48" sign, and the library hours sign to be hung from the bottom of the oval sign. The balance of funds needed for this purchase will be committed with help from the town and Friends of the Cossitt Library.

Bruce and Bobbie Sullivan reminded the Board members of the Cossitt Library Book Sale, Saturday, March 31st at the Senior Center.

Director's Report – Kathleen Marszycki:

<u>Statistics for February</u>	<u>Granby</u>	<u>Cossitt</u>	<u>Total</u>
Circulation	10,228	1,291	11,519
Program attendance	120	28	148
Interlibrary Loans -	Loaned: 163	Borrowed: 216	
Connecticard: 1,731			
Databases Searches: 1,074			
Funds received from lost books (reported quarterly):	n/a		

Ms. Marszycki provided handouts of information to the Board members. She stated the Granby Lions Club had contacted her and offered a donation. They were thinking about funding Sunday library hours, which is a great offer, but she thinks their donation could be better used in another areas like improving the music collection or summer children's and teens programs or establishing an Enewsletter. She will speak with the Lions Club representative to further discuss ideas.

Old Business

Cossitt Sign: Discussed earlier in the meeting.

New Internet Connection: The Library Internet connection is shared with the Board of Education. The Policy associated with this needs to be clarified. Ms. Marszycki will speak with Alan Addley, Superintendent of Schools, regarding this matter.

Status on State Grant Work: This work has been completed. Donna Wix has completed the necessary paperwork from her side and Joan Fox has completed and submitted the necessary paperwork to the state. The report does need to be reviewed by the Board, so Ms. Marszycki will email this to the Board members. She will inquire to see what the next steps are to complete the requirements of this grant.

Long Range Plan: The next meeting is March 26, 2012, 7:00 PM, Town Hall Meeting Room. Marketing was discussed at the February meeting. Operational items versus marketing needs to be more defined for the Long Range Plan. Also, what needs are to be addressed on a short-term basis. There will be Long Range Plan meetings April 30th, May 21st, and June 25th.

Budget Status: The cost of the library being open one additional hour was discussed. Different ideas were reviewed as to how to best staff this additional time. There may be additional money in the 2012-13 Budget for the Library.

Setting consistent hours and getting this information out to the public is a goal of the library. Ultimately, it is hoped that the library can gain back the money taken out of the budget a few years ago.

Ms. Marszycki provided a handout – Granby Public Library System, Short-Range Plan, March – August 2012. She reviewed this report outlining some ideas for possible changes at the library. It included: Public Program Offerings, Outreach, Online Presence via alternative routes, Staffing/Hours, Collection availability, and Budget Delineations.

Welcome Coffee Hour for Ms. Marszycki: Thursday, March 15, 2012 from 10 – 11 a.m. at the Library. Details regarding food and coffee, etc. were reviewed.

April Volunteer Coffee: This event will take place on Friday, April 13, 2012 from 9 – 11 a.m. at the Library. S. Ball will send out invitations this week. The details for this event will be discussed at the April meeting.

The next regular meeting will be Monday, April 9, 2012, 6:00 p.m. at Granby Public Library. Pizza and soda will be served. The Public Hearing for the Budget will be held at 7:00 p.m. at the High School Auditorium.

Adjournment

ON A MOTION by J. Goff, seconded by C. Bressor, the Board voted unanimously (7-0-0) to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary